

## Project Manager – Residential Construction

Texas Construction Company – Austin, Texas

Texas Construction Company is a recognized leader in the residential general contracting industry. Established in 1996, the company has gained both regional and national attention for its award-winning projects regularly featured in publications, social media, and area home tours. We are currently seeking exceptional project managers interested in building a career with us.

### Position

The Project Manager supervises and administers the construction of assigned projects; and is fully accountable for the contractual obligations, client assurances, and financial results of each project. The qualified candidate will be able to manage one or multiple projects that are generally large and complex. A deep understanding of building practices, building science principles combined with career experience in trade base work. Our team requires professional collaboration, consistent improvement in personal skills as well as company process, the candidate must have a passion for building, work well with others and have a desire to improve his/her skills on a continuing basis.

### Responsibilities

- Achieves through self-initiative the pre-determined project objectives of scope, cost, time, quality, and participation satisfaction.
- Communicates project status to management and customers via formal meetings and reports.
- Provides all aspects of bookkeeping support and coordination required for the timely and accurate processing of project payables and customer invoices.
- Manages construction phase financial risk and resolution to ensure projects are profitably delivered.
- Contributes reliably, and with a shared sense of purpose, to the company's total income goal.
- Participates in continued education in skills related to position requirements.
- Attends company functions or professional organization functions to represent company professionally and assist in growth of trade, architect and client relationships.
- Maintains job site safety and security to standards set forth by the company.
- Manages on site material logistics, site cleaning, waste removal and environmental impact control.
- Interacts with adjoining neighbors to construction sites in a professional and courteous manner.
- Assist preconstruction in assessment of new projects bid-ability and construction methods.

### Qualifications

- At least 5-10 years of successful and progressively responsible construction experience.
- Minimum of 5 years of experience in a project management capacity or its position equivalent.
- Extensive experience managing major remodeling projects and new home construction.
- Knowledge of modern management techniques, software, and the construction processes.
- Understanding of construction standards, methods, assemblies, plans, specifications, regulations, and codes.
- Knowledge of advanced mathematical concepts and their application to practical situations.
- Working knowledge of accepted accounting principles and project cost-accounting practices.
- Project management certification and professional memberships.
- Bachelor's Degree preferred in Construction Management or Architecture or Bachelor's Degree with equivalent construction career experience.
- Knowledge of Building Science Principals and practical use.

## Requirements

- Committed to the delivery of excellence in project construction to every project owner.
- Inspires confidence in decision making, reasoning, and subjective judgment.
- Creates positive working relationships with co-workers, clients, architects, and the trades.
- Manages time effectively. Is organized, detail oriented, and able to multi task.
- Communicates effectively and professionally both verbally and in writing.
- Intermediate fluency in Spanish as a second language preferred.
- Computer proficiency in the use of Microsoft Office (Word, Excel, PowerPoint, Outlook).
- Proficiency in the use of project management (Procore, Primavera, Buildertrend) programs.
- Valid, unrestricted United States driver's license, with an insurable driving record.
- Industry recognition and references.

## Work Conditions

Candidate will be expected to work both in a normal office environment and in the field with exposure to weather conditions and to job site activity, noise, and debris. Must be physically able to safely access job sites and structures for the purpose of management and inspection.

## Compensation

We offer a competitive salary with 8 paid holidays, plus performance bonus. Salary includes 12 personal days annually accruing from start of employment. Mileage reimbursement for business use of personal vehicle. Cell phone reimbursement for business use of personal phone. Group health, dental and vision. SIMPLE IRA with company contribution. Coverage under the company's workman's compensation insurance policies.

## To Apply

Send cover letter and resume to [careers@txconstruct.com](mailto:careers@txconstruct.com) with Project Builder in the subject field. Only those selected for interviews will be contacted.

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The above job description is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of the responsibilities, qualifications, or other aspects of the position. Texas Construction Company is an Equal Opportunity Employer. Employment selection decisions are based on merit, qualification, and abilities.