

Project Manager

Texas Construction Company – Austin, Texas

Texas Construction Company is a recognized leader in the residential general contracting industry. Established in 1996, the company has gained both regional and national attention for its award-winning projects regularly featured in publications, social media, and area home tours. We are currently seeking exceptional managers interested in building a career with us.

Position

The Project Manager supervises and administers the construction of assigned projects; and is fully accountable for the contractual obligations, client assurances, and financial results of each project. The qualified candidate will be able to manage one or multiple projects that are generally large and complex.

Responsibilities

- Achieves through self-initiative the pre-determined project objectives of scope, cost, time, quality, and participation satisfaction.
- Communicates project status to management and customers via formal meetings and reports.
- Provides all aspects of bookkeeping support and coordination required for the timely and accurate processing of project payables and customer invoices.
- Manages construction phase financial risk and resolution to ensure projects are profitably delivered.
- Contributes reliably, and with a shared sense of purpose, to the company's total income goal.

Qualifications

- At least ten years of successful and progressively responsible construction experience.
- Minimum of five years of experience in a project manager capacity or its position equivalent.
- Extensive experience managing major remodeling projects and new home construction.
- Knowledge of modern management techniques and the construction process.
- Understanding of construction standards, methods, assemblies, plans, specifications, regulations, and codes.
- Knowledge of advanced mathematical concepts and their application to practical situations.
- Working knowledge of accepted accounting principles and project cost-accounting practices.
- Project management certification and professional memberships.
- Bachelor's Degree in Construction Management, Architecture, or related field.

Requirements

- Committed to the delivery of excellence in project construction to every project owner.
- Inspires confidence in decision making, reasoning, and subjective judgment.
- Creates positive working relationships with co-workers, clients, architects, and the trades.
- Manages time effectively. Is organized, detail oriented, and able to multi task.

- Communicates effectively and professionally both verbally and in writing.
- Intermediate fluency in Spanish as a second language.
- Proficiency in the use of Microsoft Office (Word, Excel, PowerPoint, Project), and Google (Calendar, G-Mail) with the ability to accomplish necessary tasks on a computer.
- Valid, unrestricted United States driver's license, with an insurable driving record.
- Industry recognition and references.

Work Conditions

Candidate will be expected to work both in a normal office environment and in the field with exposure to weather conditions and to job site activity, noise, and debris. Must be physically able to safely access job sites and structures for the purpose of management and inspection.

Compensation

We offer a competitive salary with six paid holidays, plus performance bonus. Salary includes ten vacation days and two sick days after one year of employment. Mileage reimbursement if a company vehicle is not provided. Cell phone reimbursement for business use of personal phone. Health insurance reimbursement after ninety days of employment. Coverage under the company's disability and workman's compensation insurance policies.

To Apply

Send cover letter and resume to careers@txconstruct.com with Project Manager in the subject field. Only those selected for interviews will be contacted.

The above job description is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of the responsibilities, qualifications, or other aspects of the position. Texas Construction Company is an Equal Opportunity Employer. Employment selection decisions are based on merit, qualification, and abilities.

Notification to Search Firms

Texas Construction Company is not accepting resumes from search firms. All resumes submitted by search firms will be deemed the sole property of Texas Construction Company. As a result, no fee will be paid in the event the candidate is hired.